

ਪੰਜਾਬ ਨੈਸ਼ਨਲ ਬੈਂਕ
punjab national bank

**HUMAN RESOURCES MANAGEMENT DIVISION,
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20.10.2018

TO ALL OFFICES

HRMD CIRCULAR NO 425

REG: IBA'S GROUP MEDICAL INSURANCE SCHEME FOR RETIRED OFFICERS/WORKMEN – RENEWAL OF POLICY FROM 01.11.2018 TO 31.10.2019

Pursuant to HRMD circular no 422 dated 16.10.2018, we are receiving queries from different end for which the questionnaires viz a viz the reply are under:-

Q-1:-Whether a retiree who has already opted for the scheme and wish to continue on the same terms, should submit consent form again?

A-No, in case there is no change in the terms, he need not submit consent form again.

Q-2:-Whether any retiree who has already opted for the scheme and wish to add/forgo for Super Top up, does not want to carry Domiciliary coverage, whether he should submit consent form again?

A-He need not submit consent form again but should submit a handwritten application to any branch that he wishes to add/delete for Super Top up or wish to covert the policy from Domiciliary to Non Domiciliary. His application should be uploaded in HRMS.

Q-3:-What is the link for entering the consent or handwritten application?

A-The link is Manager self Service→ New-MED.INSU CONSENT (EX-EMPL)

Q-4:-We are unable to upload fresh consent/handwritten application.

A-The scan copy of Consent form/hand written application can first be saved at desktop and then it will be uploaded as per above link.

**(V. SRINIVAS)
DY. GENERAL MANAGER**